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# Common Curriculum THEME Grant Application 2025-2026

## Guidelines

This application can be submitted by full-time tenure and full-time non-tenure track faculty with the permission of their department head. Submitting a proposal acknowledges that the department will be responsible for the management and maintenance of the Theme if it is approved.

Please read the guidelines on our general [Themes proposal page](https://commoncurriculum.senate.uconn.edu/faculty-guidelines-for-themes/) carefully before submitting a grant. Note that this grant proposal is a separate process from the Themes approval stage. It essentially takes the place of the “Letter of Intent” portion of the process.

If this application is not submitted directly by a Department/Unit Head, it needs to be accompanied by an email of support from the Department/Unit Head. Statements of support from department/unit heads (see page 3) must be received before the application will be considered for funding.

*NOTE: Courses that are only W or Q that will have no TOIs cannot be used as part of a Theme. All courses proposed for this grant should carry one or two TOIs. The maximum number of TOIs a course can carry is two.*

This proposal and the budget form are due no later than 11:59pm on November 21, 2025. An electronic copy of the proposal should be sent to commoncurr@uconn.edu with the Subject Line “Theme Grant Proposal - Provost’s Common Curriculum Grant.”

You can email Karen McDermott at karen.mcdermott@uconn.edu or commoncurr@uconn.edu with any technical questions. For pedagogical questions, contact Jamie Kleinman at jamie.kleinman@uconn.edu.

1. **Submitter Name(s) and Academic Title(s)**
2. **Email Address(es)**
3. **Proposed title for your Theme** (Limit 100 characters)
4. **Potential courses (numbers and titles) that you're considering for your Theme, their TOIs, and a couple sentences about why they would be included. If any of the courses you indicated are still in development, please indicate so. Likewise, if a course does not currently have TOIs, but you plan to add them to the course, please indicate that as well.**

A list of courses approved for TOIs is available on the [Common Curriculum page of the Undergraduate Catalog](https://catalog.uconn.edu/undergraduate/common-curriculum/), or as a sortable spreadsheet on the [Registrar's Catalog Changes website](https://changecatalog.uconn.edu/reports/). Select the report for "GEOC/Common Curriculum Courses" and sort as desired.

### Course Number and Title:

### TOIs:

### Reason for Inclusion:

### Course Number and Title:

### TOIs:

### Reason for Inclusion:

### Course Number and Title:

### TOIs:

### Reason for Inclusion:

### Course Number and Title:

### TOIs:

### Reason for Inclusion:

(Add headings above as needed.)

1. **Include a brief description of your Theme and how you envision the courses fitting together.**
2. **Please give a brief explanation of where you are in the development process. For example, are you just starting to think about this Theme? Have you already spoken to the other faculty/departments whose course(s) you want to use? Etc.**
3. **Are you from a Regional campus where you expect this Theme to be available?**

## Department/Unit Head’s Statement

Please arrange for your department/unit head to send a message to commoncurr@uconn.edu containing the following statement:

“The department supports the development of this Theme and affirms that we will take on the responsibility of managing and maintaining the Theme, including periodic review to be sure courses in the Theme are still being offered regularly.”